

New Enrollment Procedure

(Complete in Order)

- ✓ 1. Obtain Enrollment Packet
- ✓ 2. Parent and Student Interview with the Superintendent
- ✓ 3. Submit Paperwork
 - Application
 - Emergency Card
 - Parental Commitment
 - Family Reference (from current Pastor)
 - Student Reference (from current Pastor or Sunday School Teacher)
 - Doctrine and Tenets of Faith
- ✓ 4. Apply for FNA (Financial Aid) (if applicable) (\$40 submission fee)
- ✓ 5. Submit Registration Fee - \$220 per child
- ✓ 6. Submit Resource/Book Fee (per child)

Kindergarten	\$170
Grades 1-12	\$220
- ✓ 7. Set up SMART tuition payment plan



Administration has the final decision on acceptance for admission.
Resource/Book fee may be refunded if admission is not granted.

IMPORTANT:

Your child may begin classes when all of the following have been accomplished:

- **Completed enrollment papers have been received by the school office.**
- **Registration fees have been paid in full.**
- **Book/resource fee has been paid in full or included in SMART enrollment amount.**
- **Tuition has been paid in full or SMART enrollment paperwork has been completed.**

If a child is late enrolling and a scholarship application is pending, this tuition requirement will be waived for two weeks provided the FNA application has been submitted and SMART paperwork has been completed and signed so that all that is missing is for the tuition amount to be determined.